

BAYCREST PLAT OWNERS' ASSOCIATION

Board of Director's Minutes

December 14, 2015

This is a regular board meeting held on December 14, 2015 at the home of Ginny Benton at 7339 Seashell Way, Blaine WA.

Meeting was called to order at 7:04 pm by the President, Ginny Benton.

In Attendance: President: Ginny Benton

Vice President: Natalie Pacheco

Secretary: Susan Langner

Treasurer: Lori Binskin

Director: Vida Johnson

Other: Edio Garzes

Absent: Becky Tomlinson

Approval of November 9, 2015 Minutes:

- Motion was made by: Natalie Pacheco
- Seconded by: Lori Binskin
- Motion approved unanimously.

Homeowners Forum and/or Appeals:

- Nothing to report

Treasurer's Reports:

- There are 11 outstanding dues.
- Ginny spoke with _____ and he will be sending us the monies owed over the next 3 months including 2016 dues. Will also send us his new address and email address. Phone number has been received.
- So far there have been 120 dues paid. 11 to go.
- Bank balance: \$4 802.10
- _____ house is up for sale. Ginny to contact listing agent with regards to the outstanding dues that need to be rectified prior to final sale.
- Treasurer's report reviewed and recapped
 - Motion made by Vida Johnson
 - Seconded by Natalie Pacheco
 - Motion approved unanimously

Correspondence:

- No Correspondence.

Committee Reports:

- Design Review Board**
 - Unapproved establish contact. . Edio to pay homeowners another visit as he was unable to
- Block Watch** – Nothing to report
- Stormwater Pond Report:**
 - No reports to review

Old Business:

- CC&Rs – There are some parking/storing issues
Letters need to go out.
- is now late again with her December payment. She had paid September, October and November (late). She is sending checks to the lawyer. They have been instructed to send her instructions clarifying that the checks need to be sent directly to our PO box. If she doesn't she will be charged the cost of our lawyers handling and processing fees in addition to the amount owed. It seems she is waiting till the 15th of each month to make her payment. This is not in accordance with her signed agreement.

New Business

- Discussion had regarding the accounting software 'Sage' and the need for \$300 upgrade to continue utilizing the program, eventhough the upgrade is not used by our association. It was recommended that Quick Books be looked at. Ginny to contact the accountant to make sure there is not an issue to change programs. It was recommended to make the change with the start of 2016.
- 2016 Budget Review
 - Motion made by Lori Binskin
 - Seconded by Vida Johnson.
 - Motion approved unanimously.

Next Meeting: January 11, 2016 at 7339 Seashell Way, at 7pm promptly

UPCOMING MEETINGS:

- January 11, 2016 7pm**
- January 21, 2016 AGM 7pm**

Meeting Adjourned at: 8:08 pm

By : Natalie Pacheco

Documented by: Susan Langner, Secretary.